



Anne Riggs Childcare

anneriggschildminding.co.uk

Looking after generations of
Plymouth's children since 1989

Uncollected Child Policy

Reviewed March 2016

In the event of a child not being collected within 30 minutes of an agreed time I will try to contact parents/carers. If I am unable to contact the parents/carers I will:

- Try to contact any alternative emergency contact number given for the child to see if they can come and collect the child, or if this is unsuccessful I will keep the child safe until the parent/carer arrives to collect them.
- If I am still unable to contact anyone using any contact numbers given after a further 30 minutes I will consider contacting the Children and Young Peoples' Services (CYPS) for guidance. I will treat the non-collection of a child as an incident, and record the events accordingly in case of a child protection issue arising.

Childminder: Date: