



Anne Riggs Childcare

anneriggschildminding.co.uk

Looking after generations of
Plymouth's children since 1989

Lost Child Policy

Reviewed January 2016

The care of your child is paramount and adequate supervision is always maintained, both in and out of the home.

In order to prevent any child becoming lost I carry out the following precautions:

- Reins or wrist straps will be used when appropriate with younger children at all times.
- Whilst out on trips a hi-visibility jacket containing my mobile telephone number will be worn over younger children's own clothing.
- Older children will have my mobile number written on the back of their hand/arm (with parents consent) or on a label attached to their clothing.
- When we arrive at any destination a meeting place will be agreed with them as a precaution.
- Safety talk is given before any outing.

Should a child become lost whilst in my care the following will happen:

- I will initially try calling the child's name to see if they answer, if not, I will immediately alert any staff or security personnel to ensure the child is unable to leave the premises.
- I would enlist the help of others in the vicinity to help me conduct a thorough search of the area to look for the missing child.

If this is not possible I will immediately contact the appropriate professional body, e.g. police or coastguard etc.

- I will contact the child's parents to inform them of the situation.
- I will reassure the other children in my care and contact their parents/carers to come and collect them.
- I will stay as long as necessary, following the advice of the emergency services.
- I would record this on my accident/incident form and inform both Ofsted and my insurance company.

Childminder: Date: