



Anne Riggs Childcare

anneriggschildminding.co.uk

Looking after generations of
Plymouth's children since 1989

Health and Safety Policy

Revised January 2016

The Health and Safety of your child is very important to me and I have therefore documented the following procedures that I have in place to support this.

- All toys will be checked and cleaned regularly to ensure they are safe for your child to use. Any broken or hazardous toys will be removed immediately. Children will only be offered toys and resources that are suitable for their age/stage of development
- I do a quick risk assessment of my home every morning before the children arrive to ensure that it is a safe environment for minded children
- All equipment will be checked and cleaned regularly. All equipment is fitted with the correct safety harnesses to prevent accidents, for example highchair and pushchairs.
- Car seats are checked regularly to ensure they are correctly fitted. I will never use a second hand car seat if I do not know its history.
- My car is regularly serviced and MOT. I keep the safety locks on the back doors working. My car insurance is for Business use.
- I use safety equipment appropriate for the children in my care, ie stair gates, room divider, cupboard locks etc. These are checked regularly.
- I will keep my front door locked to prevent the children opening the door (with the key easily available to an adult in an emergency) .
- I have procedures in place in the event of a fire (see separate fire plan)
- I keep my kitchen very clean to prevent contamination, following hygiene guidelines on the storing of food, keeping the fridge at the correct temperature etc and adhere to the Foods Standards Agency Safer Foods documentation for childminders.
- I ensure that the children do not have access to any waste, bins are emptied daily and any used nappies are wrapped and placed in the outdoor rubbish bin.
- I do not permit smoking in my home at any time (see separate policy)
- I will not leave any child unsupervised with my dog, she is regularly wormed and de-flea'd. Her food is kept away from the children and they are taught to respect her, leaving her alone when she is on her bed, sleeping and eating. She is not allowed to play with the children's toys.

- Children are taught that they must not touch the dogs' toys unless they are playing with her supervised. They are sent to wash their hands as soon as they have finished.
- I have strict Child protection guidelines in place (see separate safeguarding policy)
- Children must stay within sight or sound of me when we are away from the home. Younger toddlers/babies will be strapped in a pushchair, older toddlers will either be on a harness/wrist strap or holding onto my hand/pushchair and older children will walk beside me, as appropriate.
- I have emergency contact details with me at all times should I need to contact the parents.
- I will work with you to teach the children about safety issues such as crossing the road and stranger danger.
- I will work with you to teach the children about making healthy food choices and physical exercise.
- Sleeping children will be regularly checked on and monitored by way of a two-way baby monitor.
- I discourage the children from keeping 'secrets'.
- I have an open door policy whereby parents can raise any concerns regarding the health and safety of their children at any time.
- If a child has a serious accident that results in their being incapacitated for 3 days I will record this. If a child has a serious accident that results in specified injuries, incapacitates them for 7 days or if they require attendance at a hospital then I will also report this to RIDDOR as required.
- I adhere to the requirements of COSHH when using/storing any substances hazardous to health (ie cleaning substances etc.) and keep these out of reach of children at all times.

Childminder: Date: